

April 2017 PSCS Board Meeting Minutes

April 3th, 2017, Asbury Park Grove, PSCS

ROLL CALL

- Board Members Present
 - Abigail Jennings, Erik Giles, Mark Barney, Peter Blumfeld, Sandy Knox
- Board Members Absent
 - Kim Champion
- Administration
 - Becky Friend, Randolph Lewis
- Faculty / Staff
- Parents / Guests
 - Will Weaver

CALL TO ORDER

Abigail Jennings established a quorum and called the meeting to order at 6:01 pm.

PREVIOUS MINUTES

There were no notable discussion or motions.

Peter Blumenfeld made a motion to approve previous meeting minutes.

Sandy Knox seconded the motion.

Abigail Jennings called for any additional questions or comment; there were none.

Abigail Jennings called for a vote, the motion passed unanimously.

FINANCIAL REPORTS

Financial report were not ready by the meeting date, due to the change in the meeting schedule to accommodate the spring break. March and April financial reports will be reviewed in the May Board Meeting.

BUDGET

Erik Giles presented the 2017-2017 Budget Draft

- Final Budget to be approved at May meeting, for submission to state.

- A revised version will be presented once final numbers are received from the State and the final ADM is established from each county.

There were no notable discussion or motions.

AUDIT and TAX PREPARATION

Abigail Jennings requested approval to continue the contract of Rebekah Barr, CPA PC for Audit and Tax Preparation services.

Peter Blumenfeld made a motion to approve the request.

Erik Giles seconded the motion.

Abigail Jennings called for any additional questions or comment; there were none.

Abigail Jennings called for a vote, the motion passed unanimously.

FINANCIAL SERVICE

The Finance Committee has selected Charter Financial Services to manage

- Accounts Payable and Receivable Services
- Payroll Services
- State and Tax Reporting
- Internal Reporting and Budgeting

Abigail Jennings called for a motion to approve the contract Charter Financial Services for the 2017-2018 school year.

Mark Barney made a motion for approval.

Sandy Knox seconded the motion.

Abigail Jennings called for any additional questions or comment; there were none.

Abigail Jennings called for a vote, the motion passed unanimously.

GOVERNANCE REPORT

Succession Plan

A simple succession plan has been devised, and will be reviewed as necessary to ensure consistent, uninterrupted leadership for the Board of Trustees.

Diversity

The Governance Committee has asked Becky Friend to begin investigation into legal changes that to our lottery and other process that would allow PSCS to increase diversity within the school population.

Strategic Goal Review

Abigail Jennings, Governance Committee Chair, reviewed the status of the strategic goals to date.

- Completed
 - Academic committee
 - Job Descriptions
 - Delineate Roles Board/Administration
- In-progress
 - Fund Raising
 - 5-Year Budget
 - Monitoring Budget to Actuals
 - Estimates for Expansions
 - New Financial Sources
 - Plan for Expansion
 - Program Needs 9 through 12th
 - Road Widening

Currently on target with specific goals.

There were no notable discussions or motions.

FACILITIES AND MAINTENANCE COMMITTEE REPORT

Peter Blumenfeld, Facilities and Maintenance Committee Chair reported.

Task Force Meeting

Things continue to move forward with Turn Lane

- Good meeting with NCDOT, may assist with
 - Tree Topping
 - Repaving
- Torrence Lytle Tour
 - Required renovations appear to be outside the realm of financial possibility for the school.
- Road widening planning proceeding
- Investigation into portable classrooms for additional space at APG under way

There were no notable discussions or motions.

DIRECTORS' REPORTS

Facilities and Maintenance

- AIR Quality Commission Meeting - Good news received that the Blythe expansion will operate primarily at night and will be a short-term location for the company.
- Picnic table maintenance
- Looking for improved and cost-effective service for waste management / recycling

Community Report

- Blood Mobile on Tuesday 15 Pints in 2 Hours
- Toss & Sauce very successful, tournament, auction, bidding owl
- ArtSpring schedule for May 20th

Academics Report

- April 1st EC Headcount 48 kids
- Nature
 - Earth Week Coming
 - Planning underway for fruit tree orchard
 - Spring into the Woods
- Parent Survey Complete (100 responses)
 - Written narratives offer excellent insight
- Timbernook - Nature-based play camp may be leasing the APG facilities this summer.

There were no notable discussions or motions.

PUBLIC FORUM

There were no notable discussions or motions.

ADJOURNMENT

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Mark Barney made the motion.

Meeting adjourned at 7:31 pm, without objection.

Respectfully submitted,



Mark Barney, Secretary