

# January 2018 PSCS Board Meeting Minutes

January 22nd, 2018, Asbury Building

## **ROLL CALL**

- Board Members Present
  - Abigail Jennings, Erik Giles (p), Kim Champion, Glen Hendry, Will Weaver, Barbara Ann Temple, Peter Blumenfeld (p)
- Board Members Absent
  - Sandy Knox
- Administration
  - Becky Friend, Randolph Lewis, Erin McDonald
- Others
  - Glenda Cheek

## **CALL TO ORDER**

Abigail Jennings established a quorum and called the meeting to order at 6:13 pm.

## **PREVIOUS MINUTES**

There were no notable discussion or motions.

Glen Hendry made a motion to approve previous meeting minutes.

Kim Champion seconded the motion.

Abigail Jennings called for any additional questions or comments; there were none.

Abigail Jennings called for a vote, the motion passed unanimously.

## **FINANCE REPORT**

Treasurer Glenn Hendry reported there is a delay in presenting financial report due to snow days, etc. Abigail shared reports will be passed along as they are completed.

## **GOVERNANCE REPORT**

Abigail Jennings recognized Mark Barney's resignation from the Board in December, and noted the Board's gratitude and appreciation for all Mark has done for PSCS.

Abigail called motion to appoint Kim Champion as Secretary. Will Weaver seconded. The motion was passed unanimously.

Erik Giles reported the Mid-year Director Evaluation was held with Becky, Kim Champion and Erik. Reviewed goals and evidence towards implementation. Discussed the identity of school being carried on throughout middle and high school.

#### Policy Reviews and Updates:

Abigail Jennings reported we have rotation plan in place to review all policies created in 2014, prior to the school opening as a charter school. As we are bringing policies to review or a new policy to consider, this does not necessarily mean we need to make changes, but we should review all policies regularly and consider new policies when appropriate.

Erik Giles reported a new policy regarding concussions, which is required once the school provides athletic offerings, will be presented next month.

Erik also reported the Governance Committee reviewed our enrollment policy in consideration of making changes to allow lower socio-economic students to receive enrollment priority. We have received feedback from the schools which have implemented this change over the past year, which was very informative. Before proceeding with a policy change, the Governance Committee recommended additional outreach by the Marketing Taskforce to communities with lower socio-economic populations, and for the Finance Committee to learn more about the income and expense impact this policy would have on the school.

Erik presented a restructured Behavior and Discipline Policy. Becky shared the importance of adding the section expanding bullying. Glenn suggested defining IEP within the policy, which was amended. Erik reiterated the importance of eliminating disruptive behavior to allow minimal distractions in the classroom. Will suggested modifying the specifics to the discrimination section to mirror the bullying section. Revisions were made to the policy as discussed. Glenn Hendry made a motion to approve the behavior and discipline policy. Will Weaver seconded the motion. No further discussion. Motion passed unanimously.

Erik presented a new policy, the Staff Retention Policy. This had previously been requested to provide assurance on our commitment to retain staff. The proposed policy was questioned by the board in regards to its vague language. A discussion then ensued regarding the Employee Contracts. After a brief discussion, the Board decided not to further proceed with this policy.

Erik asked Becky Friend to provide an update on the administrative team succession plan. Becky reported this plan will be called the Administrative Continuity Plan. This is based on a cross training model, which allows for multiple needs to be covered by multiple staff during the interim of finding a replacement. In addition, the new plan recommends a scholarship plan for staff to encourage personal development within the staff and help retain teachers. She asked if the board liked the direction the plan is taking. The Board discussed the ideas and asked she proceed in finalizing the plan. Becky will present the finalized plan for approval at the February Board meeting.

## **ACADEMIC EXCELLENCE COMMITTEE**

Kim Champion presented the PSCS Digital and Media Literacy Policy, which had been requested during the summer retreat to define the role of technology within the school.

Administrators and Board Members questioned whether it was a policy or a philosophy. Erin shared questions/comments she receives from new parents. Academic Excellence Committee will revisit and bring back a revised version to the board in February.

## **FACILITIES TASK FORCE REPORT**

Peter Blumenfeld reported:

- Portables: Duke Energy was suppose to set meter today . Inspections will occur this week. Skirting should not hold up inspection.
- Turn-lane: AT&T still has additional work to be done. Schedule has been requested and hope to be able to share shortly. Once At&T finished, construction will complete their portion and then NCDOT will start paving process (March/April)
- Master Plan: Pioneer Springs Site Concept Sketch and Pioneer Springs Concept Sketch were shared. New elevation shows everything at grade- concrete wall not as evident.

Glenn Hendry made a motion to approve the new designs. Will Weaver seconded the motion. Abigail Jennings called for a vote, the motion passed unanimously.

## **ATHLETIC TASK FORCE**

Erik Giles reported the task force:

- Narrowed list of sports down to those that are feasible
- Archery is a definite. Need to determine when we should begin.
- Exploring Disc Golf, basketball (Erik- HAA) swimming (Erin-HarrisY), Running/Cross Country (Erin/Selden), kayaking (Randolph), mountain biking (Randolph), lacrosse (Erin/Kim), soccer (Peter)
- Seeking to partner with existing leagues and/or sponsorships
- Roll out one or two sports a year

## **DIRECTORS' REPORTS**

### **Advancement & Community Report**

Erin McDonald reported,

- Valentine's tradition is underway. Each student writes Valentine's for everyone in their class based on a different poetic model for each grade. This tradition not only produces very thoughtful and meaningful Valentines, but is also a hands-on language arts learning tool
- Toss -n- Sauce and St. Patty's Green Parade planning starts this week.
- PSCS Wellness Workshop Series: Lisa Franco and campus-wide awareness initiative
- Nature Matters screening in 1st week of February (pre-lottery) Barbara Ann Temple further described *Nature Matters* and how it supports PSCS mission. February 7th with festivities beginning at 6 pm.
- Fairy Festival presence/marketing 2nd week of February (pre-lottery)
- Enrollment Information sessions with added middle school sessions

- Update on current total of registrations for lottery Entries as of 1/22 = 269 with nearly 4 weeks to go and one more info session.

## **Academics Report**

Becky Friend reported,

- MAP and M Class benchmarking; results at February meeting
- 2nd round of parent conferences in early March(tentative)
- IDEA fiscal visit--remote monitoring--March 9th
- 2nd round of Student Activity Fees due for upcoming "Spring into the Woods" adventures
- UNCC MSW intern, Kelsey Wayne, January- May, 2018
- Accreditation update
- Mid-year parent survey next week's Coop Scoop/ informal intention survey

## **Facilities and Maintenance**

Randolph Lewis reported,

- Update on portable classrooms: Multiple delays on final inspections due to ransomware attack on Mecklenburg County, holidays, and bad weather.
- Update on turn lane: AT&T has begun their relocations. Charlotte Water still needs to move fire hydrant. PSNC is finished with gas.
- Once NCDOT resurfaces the new area this spring, the contractor will relocate the ditch. We are required to reseed the new ditch, and will hold a "reseeding project day" which will save the school over \$3000
- Winter weather update: impact on buildings, outdoor activities/ schedule

## **PUBLIC FORUM**

No Comments

## **CLOSED SESSION**

The board entered into Closed Session at 7:38, upon a motion being made by Abigail Jennings, seconded by Glenn Hendry and confirmed via roll call vote of all board members present pursuant to North Carolina General § 143-318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

The board ended Closed Session and entered into Open Session at 7:51 upon a motion being made by Will Weaver, seconded by Barbara Ann Temple and confirmed via roll call vote of all Board members present.

Barbara Ann called for a motion to approve Student Nurse Contract.  
Glenn Henry seconded the motion.

Will Weaver called for a motion to approve the settlement proposal.  
Barbara Ann seconded the motion.

## **ADJOURNMENT**

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Glenn Hendry made the motion. Will Weaver seconded the motion.

Meeting adjourned at 7:55, without objection.

Respectfully submitted,

*Kim Champion*

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Kim Champion, Secretary