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**Minutes of the Pioneer Springs Community School
Board of Trustees Meeting
July 19, 2016 – 6:00-7:28 pm**

Location: Pioneer Springs Community School Croft Schoolhouse

In Attendance:

Board members present:

Abigail Jennings (Chairman)
Erik Giles (Vice Chairman/Treasurer)
Kristin Clewell (Secretary)
Mark Barney
Peter Blumenfeld
Kim Champion

Others in Attendance:

Becky Friend (Director of Operations)
Erin McDonald (Director of Advancement)
Randolph Lewis (Director of Facilities)
Lauran Sites
Stephanie Bush
Tanya Blumenfeld
Stephanie Costas

Established a quorum, Abigail calls meeting to order at 6:00.

Kristin made a made motion to approve 6/28/16 Minutes, which were sent to board to review prior to this meeting, Mark seconds, all in favor.

Financial Report

Abigail noted with the earlier date of this board meeting, the financials are not ready as the next Financial Committee meeting is this Friday at noon. The June financials will be presented at the August board meeting. Since the last meeting PSCS has closed on and purchased the Asbury Park Grove property. PSCS obtained financing for this purchase, however, due to the timing at the start of our fiscal year, the school did not have the funds for the down payment and an event cancellation fee, which totaled \$25,500. This is planned to be repaid this year.

Governance-Abigail

Discussed the Pioneer Covenant document and reviewed/edited the changes made since last meeting. Also discussed the Time and Talent form becoming an electronic document to assist with compiling/sorting the results. Mark suggested that if something is referenced in the Covenant document, then there should be a clickable link. Mark made a motion to approve the Pioneer Covenant, Kristin seconds, all in favor.

New board meeting schedule will be emailed to the board and Audene in order for it to be posted on the website. It will be the second Monday of each month at 6:00. The Strategic Planning calendar will also be emailed to the board. Mark made a motion to approve the 2016-2017 Strategic Planning Calendar, Kristin seconds, all in favor.

Directors' Report (Becky, Erin, Randolph)

- **Facilities Report by Randolph**

- Update regarding Asbury remodel
 - Successful closing on 7/5/2016
 - Volunteer crew (Erin, Erik, Peter, Mark, Abigail and Randolph) did much of the demo work on 7/5. Big thanks to the crew.
 - The construction is moving along well and will be ready for inspections.
- Project/Campus Beautification days have been set for Sun, Aug 14 and Sat, Aug 20.
- Storm damage
 - Fire alarm panel was damaged apparently by lightning Thurs, July 7. Simplex is still in the process of ordering parts for repair, and I have begun the process of filing an insurance claim.
 - Davis U-verse router also destroyed. It has been replaced
- Riverbed project progress. Last week we embedded all the remaining large boulders into the bank and filled the channel with creek sand. In the future more flat stones and river rock may be added to the channel as needed, but at this point it is both stable and functional. Thanks to Don and Donny Madison for their help with this.
- Kinder Garden/Rain Garden progress report: last week we lowered the pipe out of this site to improve drainage. At the suggestion of our new Nature Curriculum Coordinator, Chris Simeral, we are suspending work on this project this Summer so that students can be directly involved in the design and installation of all aspects of the rain garden. Abigail asked a sign to be posted at the Rain Garden so everyone knows that the unfinished work is waiting for a class project to complete.
- Music Garden update: after meeting with Randolph last week, Eagle Scout candidate Aiden Fannin submitted his proposal to install a

music and art garden to the Eagle Scout Board. Peter offered to look over the scout project as he has experience in this area.

- **Advancement and Community Outreach by Erin**

Fundraising

- Planning has started for the 2016/2017 fundraising including tentative dates for the larger fundraisers. Early December for the Reach for Trees Run, March for Toss n Sauce, May for ArtSpring. Separate task forces will be created for acquiring larger corporate sponsors and sustaining those relationships as well as event planning and logistics. Peter questioned why Run for the Trees is in December and Erin said this can be reconsidered but this time works well to ask family for sponsors during the holiday.
- We will continue to offer Pavers for PSCS families as well as our surrounding community.

Parent Workshops

- We have outlined the first few weeks of school for Holistic discussions and tea topics. These will be lead by parents and staff will alternate to be sure one staff member is present at all discussions, to facilitate topics and collect concerns and questions. This will include talks to involve parents in Why Nature, Positive Language, Brownicity and celebrating diversity, Fostering Wellness (healthy eating, reducing waste, occupational therapy suggestions for home), Climate for Learning (to include stewardship of all members of our PSCS community), and Expeditionary Learning and what the methods created by Kurt Hahn will look like at PSCS. Mark asked for clarification about the healthy eating talk and Erin indicated it would include basics, such as protein in the morning, acceptance of other's food choices.

Community

- A summer social date will be announced for a get together the week before school begins. This will be a time for new and existing community members to begin/continue our journey. This event will also serve as a time for the boots of last year to be sold at a minimal fee to assist with the funds needed to care for the Pioneer Class and Campus pets.
- Summer Fun Campers enjoyed an amazing week experiencing our campus and culture as well as a visit to Mr. Silas at the Davis General Store.
- There has been an interest in more camps over the summer from both existing Pioneer families as well as new families.
- Will continue before/after school care, 7:30-5:30.
- Discussions have started for the after school courses offered after the first 6 weeks of school this fall. We plan to continue to offer a diversity of courses and invite staff, parents and community members to facilitate.
- The campus has been buzzing with excitement, planning and connections with our existing and incoming staff!!

- **Academics**

- Staffing for the 16-17 school year is almost complete as are plans for teacher workdays-- August 15th through 26th. The focus of the workdays will be on a smooth and effective first week of school. Members of the board are invited to join the staff for lunch on Thursday, August 25th at 12:30pm.
- Chris Simeral, the new Nature Coordinator, started this week.
- Parent orientations will be held August 23-25th according to grade level.
- Participants will be coached on what to do and expect during the first week of school and students will have the opportunity to visit with their teachers in the classroom so that faces and spaces are familiar to them on the first day of school.
- Summer reading camp is being held this week with 13 participants from 1st, 2nd and 3rd grade. The camp is funded by the Department of Public Instruction and targets vulnerable readers who must meet the Read to Achieve mandate.

- **Testing**

- The 2016-17 test calendar tentatively includes:
 - MClass reading assessment windows- September 6th-26th
January 3rd-24th
May 8th- 24th
 - MAP benchmarking- Week of September 6th
Week of January 3rd
Week of May 1st
 - BOG 3rd grade reading- Week of September 13th
 - EOG final exams- Beginning May 24th
- Becky shared the unverified EOG results, which she anticipates will show a 3% improvement over last year. Due to the changes in academic efforts which began last semester and will continue this year, Becky expects to see an increase in performance in next year's EOG scores. Individualized instruction will also be important this next year.

- **Exceptional Children**

- PSCS submitted the annual LEA self-assessment to DPI on July 7th. This document assesses current levels of functioning for the Exceptional Children's Department and articulates a plan for improvement in areas of "emerging" development.
- PSCS received commendation from the Department of Public Instruction for Indicators 11 and 12 of the monitoring activities of IDEA. Specifically, the school was 100% compliant for receiving and processing referrals for EC placement within the mandated 90 day window.

Abigail asked for public comments. A parent requested consideration for an afterschool program to help with homework completion.

Next board meeting is scheduled for August 8th, 2016.

Mark made a motion to adjourn, Kristin seconds, all in favor. Adjournment at 7:28 pm.

July 19th, 2016 Minutes respectfully submitted by Kristin Clewell.



Kristin Clewell, Secretary