

# October 2017 PSCS Board Meeting Minutes

October 16th, 2017

## **ROLL CALL**

- Board Members Present
  - Abigail Jennings, Erik Giles, Mark Barney, Peter Blumenfeld, Kim Champion, Glen Hendry, Will Weaver
- Board Members Absent
  - Sandy Knox, Barbara Ann Templeton
- Administration
  - Becky Friend (p), Randolph Lewis, Erin McDonald

## **CALL TO ORDER**

Abigail Jennings established a quorum and called the meeting to order at 6:04 pm.

## **PREVIOUS MINUTES**

There were no notable discussion or motions.

Glenn made a motion to approve previous meeting minutes.

Kim Champion seconded the motion.

Abigail Jennings called for any additional questions or comment; there were none.

Abigail Jennings called for a vote, the motion passed unanimously.

## **FINANCIAL REPORTS**

Glenn Hendry provided an overview of the financial reports for September 2017.

Erik Giles made a motion to approve the reports.

Kim Champion seconded the motion.

Abigail Jennings called for any additional questions or comment; there were none.

Abigail Jennings called for a vote, the motion passed unanimously.

## **Loan for Turn Lane and Other Expenses**

Abigail Jennings and Glenn Hendry are making progress in acquiring a credit line with First National Bank to fund the turn-lane and portable expenses. Abigail Jennings presented the

initial terms and requested approval from the board for the Finance Committee to proceed with finalizing the line of credit.

Erik Giles made a motion to authorize the Finance Committee to proceed with the new loan from First National Bank.

Peter Blumenfeld seconded the motion.

Abigail Jennings called for any additional questions or comment; there were none.

Abigail Jennings called for a vote, the motion passed unanimously.

## **Audit**

Glenn Hendry provided highlights from last year's audit, reporting positive fund balances at the end of our fiscal year. The next step is for the auditor to prepare the 990 based on the audit results. Erik Giles made a motion to approve the audit and the 990 based on final approval of the audit by the Finance Committee, as it will be received and due prior to the next board meeting. Mark Barney seconded.

## **GOVERNANCE REPORT**

- Lottery Procedures
  - Form completed and posted
  - Procedures under review.
- Upcoming Board Meetings were revised due to holiday conflicts
  - November 20th will be by conference call
  - December 11th
  - January 22nd
  - February 12th

## **ACADEMIC EXCELLENCE COMMITTEE**

- Technology plan development has been the focus, and is progressing well.

## **FACILITIES AND MAINTENANCE COMMITTEE REPORT**

- Milestone Schedule: The strategic plan timeline is being adjusted due to the Eastfield high school site having too many concerns from NCDOT. This year's schedule has been modified to:
  - a. Achieve permitting, construction requirements, and educational certificate of occupancy for two portable classrooms in operation on the Asbury campus by November 30, 2017.
  - b. Achieve K-12 Master Plan design and permitting by March 31, 2018.
  - c. Contract for land for high-school expansion by June 30, 2018.
  - d. Create Campus Stewardship Wishlist and funding plan by December 31, 2017.

- e. Complete selected Campus Stewardship Wishlist goals through engaging PSCS community by June 30, 2018.
- Portables - Two open items being worked, site preparation is underway
- Turn Lane - AT&T is the only open item, which will drive the actual construction

## **MARKETING TASK FORCE**

- New web site development nearing completion
- School video presentation under development
  - Initial video taping complete, and delivery is expected in the next few days of the rough footage
- Marketing outreach continues.
- Recent booth with WOW at Davidson Farmer's Market.
- School Fair is coming up in November.
- Fall Camps are being developed
  - Will open to Pioneer Spring students, then open enrollment to the general public
- Community Outreach
  - November 2nd - Healthy Eating Community Seminar
  - Booth at Davidson Farmers Market and Library School Fair
- Grant Committee is looking for volunteers
- Looking for volunteers to help with corporate sponsorships

## **DIRECTORS' REPORTS**

### **Facilities and Maintenance**

- Staining Davis House Deck
- Barn floor replacement completed
- Art Room is operational
- Trying to take care of a roof leak in the art room
- Eagle Scout project is underway

### **Community Report**

- Open Enrollment Began Sunday
- Reach for the Trees campaign will launch beginning of November
- Info sessions continue

### **Academics Report**

- Fall call to adventures have concluded successfully
- Activity Fee collections are going well
- M-Class testing:

Pioneer Springs' collective performance on the fall MAP benchmark reflects that our students are on target for another year of academic success. 84% of 3rd graders scored at or above grade level in math while 89% of 4th graders, 78% of 5th graders, and 86% of 6th graders also exceeded their grade level benchmark. This data, combined with other indicators, tells us that we've aligned our math instruction in a meaningful way that has clear benefits for students across grade levels.

Similarly, PSCS students well exceeded beginning-of-year expectations in reading. The majority of 3rd through 6th graders tested at or above the benchmark and collective scores were, on average, 5.75 percentage points higher than nationally-normed peers. These numbers tell us that, while many of our students are already strong readers, they continue to expand their recognizable vocabulary and develop skills to further their engagement with literature. Our challenge is to make sure each scholar continues to grow, a goal we are addressing through the adoption of the Expeditionary Learning ELA curriculum in K-6th.

The Board congratulated Becky on this report and asked that this information be shared with parents in the weekly newsletter and also through social media.

## **PUBLIC FORUM**

No Comments

## **CLOSED SESSION**

Erik Giles made a motion to move into closed session to discuss privileged information.  
Will Weaver seconded the motion.

The board entered closed session at 7:12 pm.

The returned from closed session at 7:17 pm

Peter Blumenfeld made a motion to approve new teacher contracts.  
Will Weaver seconded the motion.

Abigail Jennings called for any additional questions or comment; there were none.  
Abigail Jennings called for a vote, the motion passed unanimously.

## **ADJOURNMENT**

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Erik Giles made the motion.

Meeting adjourned at 7:18, without objection.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M. Barney', written in a cursive style.

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Mark Barney, Secretary