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PO Box 95, Cornelius, NC 28031 - 9200 Bob Beatty Road, Charlotte, NC 28269 - 704.236.9610

**Minutes of the Pioneer Springs Community School
Board of Trustees Meeting
April 28, 2015 - 6:45-8:45 pm**

Location: Pioneer Springs Charter School Campus

In Attendance:

Board members present:

Abigail Jennings (Chairman)

Erik Giles (Vice-chair, Treasurer)

Sandy Knox

Mary Coppola

Others in Attendance:

Laura Mock (Director)

Wendy Britt (Assistant Director)

Kristen Krabath (Registrar)

Don Folz (Finance Coordinator)

Randolph Lewis (Founding Director)

Erin McDonald (Founding Director), by phone

Heather Labenson (parent)

Jay Yampolsky (parent)

Jennifer Foley (parent)

Mark Barney (parent)

Established a quorum, Abigail calls meeting to order at 6:45.

Erik made a made motion to approve March 2015 regular minutes and closed session minutes, Sandy seconds, all in favor.

Financials

Erik reviewed the Balance Sheet and Profit and Loss Statement as of March 31, 2015. Erik made a motion to approve March financials, Sandy seconds, all in favor.

Erik then provided an overview of the budget for the 2015-16 year. This budget is a very conservative budget. Although we hope to receive at least the same allocations if not more from the state for the next year, it was recommended that we reduce our state income by 3% in the event this amount is lowered by the state. The budget will be presented for approval at the May Board meeting.

Director's Report

The Beginning Teacher Support Plan approved last month received recommended changes from the state. The board reviewed the changes. Erik made a motion to approve the changes, Sandy seconded, all in favor.

Laura reported that the recent Curriculum night was a success. Very good feedback was received by parents. Next year this will be held earlier in the year. This year as a new charter school, it needed to be in the second half of the year. Abigail commended Laura and all the staff for their hard work and great job putting this event together.

Next month Laura will be presenting contracts for new staff.

Facilities Update:

Davis House: Still waiting for some holds to be removed, but all work has been completed.

NCDOT Update: Final plans for Bob Beatty widening and turn lane were received April 15th. We are hoping to learn soon if we will be able to satisfy NCDOT with alternative plan while the turn lane is being constructed in order to occupy the Davis House as soon as possible.

New Building: Plans have not been finalized yet, still waiting on information from engineers to complete the plans. New plan submittal date is June 4th.

Strategic Plan Updates

Abigail reported that the goals set forth for the year are being addressed and we are on track with our goals. This summer a strategic technology plan will be created. Mark Barney volunteered to be a part of this task force.

Fundraiser Update

Erin reported that the final proceeds from the recent Toss-n-Sauce fundraiser have not been finalized, but we believe we exceeded our goal of \$12,000. Final numbers will be reported next month.

Sandy made a motion at 7:27 to move into closed session to discuss confidential information in regards to Torrence-Lytle and future facility plans. Mary seconds, all in favor. Kristen K, Erin, Laura, Wendy, and Randolph remained present as they are part of the Facility Committee.

Mary made a motion to move out of closed session at 8:18, Erik seconds, all in favor.

Once out of closed session, a motion was made to proceed with a contract with RDM Architects to assist in developing future facility plans. Mary made a motion to approve, Sandy seconded, all in favor.

Next board meeting is May 26, 2015.

Mary made a motion to adjourn, Erik seconds, all in favor.

Adjournment at 8:45 pm

April 28th, 2015 Minutes respectfully submitted by Abigail Jennings.



Abigail Jennings, Chairman