

# November 2021 PSCS Board Meeting Minutes

October 15, 2021, 6:00 PM,  
PSCS, 9300 Bob Beatty Rd, Charlotte, NC 28269  
Zoom Meeting

## **ROLL CALL**

Board Members Present

- Abigail Jennings, Barbara Ann Temple, Erik Giles, Erin Steenwyk, Jeanne Bryne, Sandy Knox, De'Onn Griffin

Board Members Absent

- James Freeman, Peter Blumenfeld

Administration Present

- Becky Friend, Erin McDonald, Randolph Lewis

Guests

- None

## **CALL TO ORDER**

Abigail Jennings established a quorum and called the meeting to order at 6:04pm.

## **PREVIOUS MINUTES**

There were no notable discussions or motions. Barbara Ann Temple made a motion to approve the previous meeting minutes. Jeanne Bryne seconded the motion. Abigail called for any additional questions or comments; there were none. Abigail called for a vote; the motion passed unanimously.

## **ACADEMIC EXCELLENCE COMMITTEE**

Jeannie Bryne reported that the research into opening a preschool continues. The members of the committee plan to visit a sister charter school's preschool as part of next steps.

Becky reported on the initial benchmark numbers from the beginning of the year. These numbers will be used to inform the recovery plan being written by the Academic Dean. The next set of data will come in the winter.

## **FINANCE COMMITTEE**

Erik Giles reported that the revised budget cannot be presented until North Carolina passes the State budget. He also presented the October 31, 2021 Financial Statement and Balance Sheet. Jeanne Bryne made a motion to approve the October 31, 2021 Financial Summary and Balance Sheet. Sandy Knox seconded the motion. Abigail called for any additional questions or comments; a discussion regarding accounts ensued. Abigail called for a vote; the motion passed unanimously.

Becky reported on in-house revenue such as fundraisers, before and after school care, and camps.

## **GOVERNANCE COMMITTEE**

Abigail Jennigs requested that PSCS continue the indoor mask mandate, in accordance with Mecklenburg County requirements. Erin Steenwyk made a motion to approve Abigail Jennings' request. Barbara Ann Temple seconded the motion. Abigail called for any additional questions or comments; there were none. Abigail called for a vote; the motion passed unanimously.

Erin McDonald requested that a motion be made to amend the Academic Calendar as follows. The calendar will now include half days on 12/17/2021, 4/8/2022, and 5/20/2022. Additionally, 1/4/2022, 1/28/2022, 2/22/2022, and 5/23/2022 will now be teacher work days. This will allow for some needed built-in down time and give the teachers more time to collaborate and plan. Barbara Ann Temple made a motion to approve Erin McDonald's request for amendments to the academic calendar. Sandy Knox seconded the motion. Abigail called for any additional questions or comments; there were none. Abigail called for a vote; the motion passed unanimously.

## **FACILITIES TASK FORCE**

Abigail Jennings reported on high school construction progress.

## **DIRECTOR REPORTS**

### **Advancement**

Erin McDonald reported :

- Enrollment numbers are increasing. Two information sessions have been held virtually to date.
- WINGS is in the process of gathering information to help support and appreciate the teachers.
- Fairy Tale Ball was a huge success. Families were excited to be back on campus. The Fall Festival was also a great opportunity for our older students to celebrate Fall.
- Run for the Trees, our main fundraiser, is being planned in such a way as to allow for families to be on campus.
- Snowman Shop is being planned this year for the week leading up to Winter Break.

### **Facilities**

Randolph Lewis reported:

- Installation of outdoor Wi-Fi access points is complete. This allows for more opportunities for outdoor instruction.
- Students are using "Lunch Island", a newly completed picnic table area, both for lunch and learning.
- A proposal with the school's alarm and monitoring company has been signed to replace all remaining phone lines with cell lines/ip dialers.

### **Operations**

Becky Friend reported:

- Becky met with Liz Seeberger, our school counselor, to discuss that our social/emotional needs are greater than the personnel at the moment. Liz has also begun a mental health group for and with the high school students. Over a third of the high school students meet regularly with her.
- There are some opportunities to network with other schools again. Several conferences will be happening in the near future that will address plans to recover the gap, discuss how students can benefit from technology, and share ideas about best practices.

- Becky requested that a motion be made for the board to give her permission to apply for Title 1 funds. Sandy Knox made a motion to approve Becky Friend's request of permission to apply for Title 1 funds. Barbara Ann Temple seconded the motion. Abigail called for any additional questions or comments; there were none. Abigail called for a vote; the motion passed unanimously.

## **PUBLIC COMMENTS**

None

## **CLOSED SESSION**

None

## **ADJOURNMENT**

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Barbara Ann Temple made the motion. Meeting adjourned at 6:41 pm, without objection.

Respectfully submitted,

*Erin Steenwyk*

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Erin Steenwyk, Secretary