

January 2017 PSCS Board Meeting Minutes

1/9/2017

Asbury Park Grove Conference Room

ROLL CALL

Board Members	P	A	Administration	P	A
Abigail Jennings	X		Becky Friend	P	
Erik Giles	P		Randolph Lewis	X	
Mark Barney	X		Erin McDonald	P	
Peter Blumenfeld	P				
Kim Champion		X	Committee Members /Guests		
Sandy Knox		X	Philicia Ingram		
			Carlos Chavez		

CALL TO ORDER

Abigail Jennings established a quorum and called the meeting to order at 6:06 pm.

PREVIOUS MINUTES

No notable comments/questions/motions

Mark Barney made a motion to approve previous meeting minutes.

Peter Blumenfeld seconded the motion.

Abigail Jennings called for any additional questions or comment; none were offered.

Abigail Jennings called for a vote, the motion passed unanimously.

KRISTIN CLEWELL

Kristin Clewell resigned with the wonderful news of a new child on the way. The board acknowledged Kristin's service the PSCS community, and thanks her for her years of support and hard work.

SECRETARY NOMINATION AND VOTE

In the wake Kristen Clewell's resignation as Board Secretary the Abigail Jennings nominated Mark Barney for the position. Mark Barney accepted the nomination. Abigail Jennings called for a vote for confirm Mark Barney in the role and the vote passed unanimously.

NEW POLICY APPROVALS

Mark Barney presented two new policies for approval: Policy Format and Fields which defines the structure of all future policy documents and the Policy Management Policy which outlines the requirements for submitting, reviewing, updating, and removing policies.

Erik Giles made a motion to approve the new policies.

Peter Blumenfeld seconded the motion.

Abigail Jennings called for any additional questions or comment; none were offered

Abigail Jennings called for a vote, the motion passed unanimously.

POLICY FILENAME CHANGES AND CORRECTIONS

Mark Barney moved to make the following adjustments to the following policy files.

- Rename the following file
 - School Textbooks and Materials Policy --> Textbooks and Materials Policy
 - PSCS School Visitor Policy --> Visitor Policy
 - PSCS Transportation and Lunch Assistance Policy --> Broken into two files, Transportation Policy, and Lunch Policy
 - PSCS Homebound Policy --> Homebound Student Support Policy
 - PSCS Facilities Use Policy --> Facilities Use Policy
 - PSCS E-Mail and Internet Policy --> E-Mail and Internet Use Policy
 - PSCS Board Management Oversight --> Board Management Oversight Policy
- Change (correct) the approved date on the PSCS Facilities Use Policy from 9/12/2017 to 9/12/2016

Erik Giles seconded the motion.

Abigail Jennings called for any additional questions or comment; none were offered.

Abigail Jennings called for a vote, the motion passed unanimously.

FINANCIAL REPORTS

Balance Sheet - Review

Erik Giles presented the Balance Sheet as of November 30, 2016.

There were no questions or motions related to this document.

Profit and Loss Statement

Erik Giles presented the Profit and Loss Statement as of November 30, 2016.

There were no questions or motions related to this document.

Cash Flow

Erik Giles presented the November 2016 Cash Flow statement.

There were no questions or motions related to this document.

Barney made a motion to approve the Financial Report.

Peter seconded the motion.

Abigail Jennings called for any additional questions or comment; none were offered.

Abigail Jennings called for a vote, the motion passed unanimously.

FACILITIES AND MAINTENANCE COMMITTEE REPORT

Peter Blumenfeld reported,

- PSCS has received final sealed and approved plans for the left-hand turn lane
- PSCS has received a temporary driveway permit

Eric Giles reported,

- Eric Giles completed and submitted Form 470 (Request for Service Discounts), and received tentative approval, in order to get our fiber internet connections extended to APG at no cost to PSCS

No motions or action items came out of the Facilities and Maintenance Committee Report.

DIRECTORS' REPORTS

Facilities and Maintenance

- Randolph Lewis expressed thanks to the Lowe family for their donation of the holiday trees that decorated the campus during the season
- Special thanks to Peter Blumenfeld for work done over the holiday break
- Looking forward to the future Facilities Charette, postponed due to weather
- Sent reminder of inclement weather policies and procedures, just in time for inclement weather
- Conduit run between Davis House and the EC Cottage to support a new Wireless Access Point to improve wireless connectivity in that space
- Project day coming up January 21, 2017

Community Report

Erin McDonald reported

- Snow-Man Shopped and Online Auction - generated \$3,100, and was a big hit with the kids
- Picture sales as of January 1, 2017 had reached a profit of approximately \$2100.00
- Information Session schedule for 6:00pm tomorrow, with two more coming. Attendance at the sessions has been growing
- Parent, Angela High, helping with Huntersville Herald notifications of school events
- Vanessa Walters will present "Parenting with Connection for the Whole Child: Part 1, Emotional and Social Competence and Mastery" on January 25, 2017
- Nature Matters movie and more, February 3, 2017
- Basic School Presentation February 21, 2017
- After School Session Catalog coming out this week for winter sessions
- Summer camp planning has begun

Academics Report

Becky Friend reported

- DPI will be visiting (Last Scheduled Monitoring) January 26th
- Two Special State Reserve Grants Acquired
- Restructuring Special Services Department
- Preparations for "Spring Into The Woods" are moving along well
- Kudos to Charissa and Bethany for the successful Valley Forge simulation
- There is a student assessment period coming up, ahead of parent conferences and PEP discussions
- Interviewing candidates for next year
 - Parent Panel involved
 - Inviting candidates to come to school for a day
- Becky is seeking Board direction for 6th Grade

The Governance Meeting will schedule a meeting with Becky and other members of the admin team to gain perspective on the request, and will produce a recommendation at the February board meeting.

PUBLIC FORUM

No comments.

ADJOURNMENT

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Mark Barney made the motion.

Meeting adjourned at 6:43 pm without objection.

NEXT MEETING

Asbury Park Grove, Multi-purpose Room, Monday, February 13, 2017.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M Barney', with a long horizontal flourish extending to the right.

Mark Barney, Secretary