

# April 2020 PSCS Board Meeting Minutes

April 20, 2020, 6:00 PM,  
Asbury Building  
PSCS, 9300 Bob Beatty Rd, Charlotte, NC 28269

## ROLL CALL

Board Members Present

- Abigail Jennings (p), Will Weaver(p), Kim Champion(p), Ananth Nilakantan(p), Barbara Ann Temple(p), Peter Blumenfeld(p), Jeanne Bryne(p), Erik Giles(p)

Board Members Absent

- Sandy Knox

Administration Present

- Becky Friend(p), Randolph Lewis (p), Erin McDonald(p)

## CALL TO ORDER

Abigail Jennings established a quorum and called the meeting to order at 6:07 pm.

## PREVIOUS MINUTES

There were no notable discussions or motions.

Peter Blumenfeld made a motion to approve the previous meeting minutes.

Will Weaver seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote, the motion passed unanimously.

## FINANCE COMMITTEE

Abigail Jennings presented the March 2020 Financial Statement and Balance Sheet. Jeanne Bryne made a motion to approve the March 2020 Financial Summary and Balance Sheet. Peter Blumenfeld seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote, the motion passed unanimously.

Abigail Jennings presented the Revised 2019-2020 Budget, which was modified due to the impact of COVID-19. \$125,000 in working capital from bond funds was added to increase the school's cash on hand.

She also presented the Finance Committee's draft of the 2020-21 budget, which is based on no increase in State or Federal funding due to the possibility that funding may not be increased next year due to economic issues with COVID-19. This will be presented at the May Board meeting for final approval.

Jennings also reported that the bond remains on track for a mid-June closing. Two items needing board approval were the appointments of a dissemination agent, which is required to oversee the management of ongoing required documents; and a bond trustee, which will hold all of the bond funds after closing. DAC was recommended as the dissemination agent, and UMB was recommended as the bond trustee due to their good working relationships with the bond team and their history of working with other schools in our area.

Peter Blumenfeld made a motion to proceed with DAC and UMB. Barbara Ann Temple seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote, the motion passed unanimously.

## **FACILITIES TASK FORCE**

Peter Blumenfeld provided a construction update and timeline.

## **DIRECTOR REPORTS**

**Advancement** - Erin McDonald reported:

- Looking into virtual book fair.
- Yearbook decisions are being made in terms of pick up.
- Plans for staff development are underway.
- Enrollment for 2020-2021 looks cautiously optimistic.

**Facilities** - Randolph Lewis reported:

- Campus disinfected by the cleaning crew.
- Storage has been consolidated.
- Roofing work on the Asbury building has begun.
- HVAC trailer work was done.
- Asbury reorganizing is now underway.
- Erate quotes are coming in.

**Operations** - Becky Friend reported:

- End of Year of plans were discussed and will be finalized by the admin team and communicated to the community the first week of May. This will include item and yearbook pick up as well as possible 5th and 8th-grade celebrations.

Abigail thanked everyone who participated in the groundbreaking Ribbon Cutting ceremony.

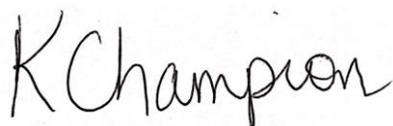
## **PUBLIC COMMENTS**

None

## **ADJOURNMENT**

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Kim Champion made the motion. Barbara Ann Temple seconded. Meeting adjourned at 6:49 pm, without objection.

Respectfully submitted,



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Kim Champion, Secretary