

# August 2018 PSCS Board Meeting Minutes

August 20, 2018, 6:00 PM, Asbury Building

## ROLL CALL

- Board Members Present
  - Abigail Jennings, Erik Giles (p), Kim Champion, Peter Blumenfeld, Will Weaver, Ananth Nilakantan, Barbara Ann Temple, Glenn Hendry (p- 7:07pm)
- Board Members Absent
  - Sandy Knox
- Administration
  - Becky Friend, Randolph Lewis, Erin McDonald
- Others
  - Tristan Teasley

## CALL TO ORDER

Abigail Jennings established a quorum and called the meeting to order at 6:00 pm.

## PREVIOUS MINUTES

There were no notable discussion or motions.

Peter Blumenfeld made a motion to approve previous meeting minutes.

Ananth Nilakantan seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote, the motion passed unanimously.

## FINANCE REPORT

Ananth Nilakantan, Treasurer, reported:

### Financial Statement:

- Fiscal Year 2018- Ananth provided the break down of total expenditures for complete transparency. Abigail Jennings thanked Ananth for pulling all the information together and bringing the management of the school finances in-house.

Peter Blumenfeld made a motion to approve the Financial Report. Barbara Ann Temple seconded the motion. Abigail Jennings called for any additional questions or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

- July 2018 Financial Report- Ananth shared the financial analysis for July 2018 including total expenditures.

Peter Blumenfeld made a motion to approve the July 2018 Financial Report. Barbara Ann Temple seconded the motion. Abigail Jennings called for any additional questions or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

Budget Report: Ananth shared we need to wait on finalizing the next budget revision until we know our instructional and construction expenses.

## **GOVERNANCE REPORT**

Erik Giles, Governance Committee Chair reported:

Board Evaluation Results: Thank you for completing the Board Self Evaluation. 7 of the 9 Board Members completed the evaluation. Erik reviewed the evaluation results. Peter Blumenfeld asked if teachers and students have the opportunity to ask/discuss questions/concerns directly to the Board. Erik reminded us that teachers are always invited to join us and such an opportunity was taken to present the SIP plan. Barbara Ann Temple suggested student government for upper grades will also provide a forum for students to have a voice. Teacher Working Conditions Survey addresses possible teacher concerns which Becky offered to share with the Board Members. Erik asked for improvements to the evaluation for next year, and Abigail suggested revising headings of the evaluation answer choices for clarity. Please send any additional suggestions to improve evaluation questions to Erik.

### Revised Policies:

- Internet Safety Policy- Abigail reminded the Board we looked over the Internet Policy at the last Board Meeting and made suggested changes. Tristan Teasley inquired how the school is protected from potential hacks. Randolph Lewis explained our protection. Additionally, Peter Blumenfeld inquired about electronic student data files. Becky clarified currently PSCS only uses Powerschool through the state for student information. Ananth additionally added some clarification regarding potential breeches.

Erik Giles made a motion to approve the Internet Safety Policy. Will Weaver seconded the motion. Abigail Jennings called for any additional questions or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

- Conflict of Interest Policy- Abigail explained the state asked we add some additional clauses to our policy from the General Statute, which we added to the updated Conflict of Interest Policy. Peter Blumenfeld asked for clarification on the policy, and if there is a relationship between a board member and their business can the school use their services. Abigail confirmed as long as the information is disclosed and the board member is recused from voting, PSCS would be abiding by the policy.

Peter Blumenfeld made a motion to approve the revisions to the Conflict of Interest Policy. Barbara Ann Temple seconded the motion. Abigail Jennings called for any additional questions

or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

- Promotion and Retention Policy- Revisions were made to the original Promotion and Retention Policy per the state's request regarding students with disabilities.

Will Weaver made a motion to approve the revisions to the Promotion and Retention Policy. Barbara Ann Temple seconded the motion. Abigail Jennings called for any additional questions or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

## **FACILITIES TASK FORCE REPORT**

Peter Blumenfeld reported:

Turn Lane: it is complete.

Middle School Plans: being submitted for permit this week. Bid Pricing is due this Friday so numbers will be presented at the next Board Meeting. Complete by June 2019. Tristan inquired about pre-screening procedures for potential contractors.

Projects: Built office for Becky as well as a break room. A receptionist desk is being built for Glenda. A bell and video camera is being added as well as some additional security measures.

Signs: Faded sign at road will be replaced. Additional signage on red barn will be displayed. All being donated by Module X. Thank you Peter for the connection and to Module X for the donation.

## **DIRECTORS' REPORTS**

### **Facilities Report**

Randolph Lewis reported:

- Lots of painting occurred in the interior and exterior of Davis and Croft.
- Classroom furniture has been moved to designated locations.
- Classroom libraries are beginning to be organized. Thank you to Heidi and Rachel for their efforts with this.
- Erate management is ongoing. Randolph attended a conference in Durham.
- Fire inspection occurred last week which went very well.

## **Advancement & Community Report**

Erin McDonald reported:

- Thank you to the teachers for the beautifully prepared classrooms.
- Reported on anticipated enrollment. Final ADM will be known on our 20th day.
- New website went live Thursday. Receiving positive feedback. Thank you Anne Yampolsky for all your hard efforts.

## **Operations Report**

Becky Friend reported:

- Awarded School Safety Grant for \$18,000 to fund increased counseling services/ MSW hours on campus. Plan on posting this information as well as sharing with community.
- Anticipate 58 SRC/ C; anticipated we will not meet growth due to slide in math; want to put out comprehensive academic message in late August/ early September prior to release of SRC to mitigate any negative response. This will be done via State of the Union and then shared on the parent portal on the website.
- All growth targets were met for reading. Science met proficiency.
- Discussed school perceptions with staff during teacher workday to brainstorm why certain perceptions about PSCS are out there. What are some ways we can address these perceptions?

## **PUBLIC FORUM**

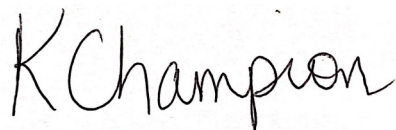
No comments

## **ADJOURNMENT**

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Will Weaver made the motion. Peter Blumenfeld seconded the motion.

Meeting adjourned at 7:42 pm, without objection.

Respectfully submitted,



---

Kim Champion, Secretary

