

# December 2019 PSCS Board Meeting Minutes

December 9, 2019, 6:00 PM, Asbury Building  
PSCS, 9300 Bob Beatty Rd, Charlotte, NC 28269

## ROLL CALL

Board Members Present

- Abigail Jennings, Erik Giles, Will Weaver, Kim Champion, Sandy Knox (p)

Board Members Absent

- Barbara Ann Temple, Peter Blumenfeld, Jeanne Bryne

Administration Present

- Becky Friend, Erin McDonald, Randolph Lewis (phone)

Visitors

- None

## CALL TO ORDER

Abigail Jennings established a quorum and called the meeting to order at 6:09 pm.

## PREVIOUS MINUTES

There were no notable discussion or motions.

Will Weaver made a motion to approve previous meeting minutes.

Kim Champion seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote; the motion passed unanimously.

## FINANCE COMMITTEE

Abigail Jennings presented the October 2019 Financial Summary. Kim Champion made a motion to approve the October Financial Summary. Will Weaver seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote; the motion passed unanimously.

Abigail Jennings presented the November 2019 Financial Summary. Erik Giles made a motion to approve the October Financial Summary. Will Weaver seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote; the motion passed unanimously.

Abigail shared and reviewed our 5 Year financial history statement, the revised budget versus the pending budget, the bond timeline as well as other BB&T documents.

Discussion occurred around re-engaging the architects to revise the plans for the middle and high school expansion.

Erik Giles made a motion to proceed with re-engaging the architects to revise middle and high school expansion. Kim Champion seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote; the motion passed.

## **GOVERNANCE COMMITTEE**

Abigail Jennings presented and reviewed the revision to the Employee Benefits Policy. Erik Giles made a motion to approve the revision. Will Weaver seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote; the motion passed unanimously.

Abigail shared, reviewed and facilitated discussion regarding the TSERs withdrawal liability and options moving forward.

Erik shared and reviewed the results of Mid-Year Director evaluation.

## **DIRECTOR REPORTS**

**Advancement** - Erin McDonald reported:

- School generated income is on target through these initiatives:
  - Reach for the Trees donations continue to come in bringing us closer to our goal.
  - Snowman Shoppe will start next week which provides students an opportunity to make a holiday craft as a gift.
  - Class Photos are above goal, and the photos are beautiful. Thank you to Shannon Arney and all the volunteers who helped make this possible.
  - Gear Sales are above goal
  - Next session of camps and athletics will be rolled out in January.
- We've had six teachers accepted to be speakers for this year's Fresh Take Conference.
- Gearing up for our next float for the 2020 St Patrick's Day Parade. This is a wonderful marketing for the school and a great community effort.
- Staff holiday party is being hosted by Abigail, Randolph, and Erin next weekend at Erin's home.

**Facilities** - Randolph Lewis reported:

- New cleaning service began on December 1, 2019.
- Several floors were stripped and waxed over Thanksgiving break. Thank you to Alex Rodriguez for his help.
- Troubleshooting some wifi issues that have been occurring.
- Adjusted motion sensor per Fire Marshall's request.
- Structural engineer inspection Ashbury after Fed Ex truck incident. No structural damage was found.

**Operations** - Becky Friend reported:

- Students and staff will begin winter break on December 18, 2019 and therefore payroll will also occur on December 18, 2019.
- Academically we are on track. Mid-year benchmarks will begin in January.
- Four teachers were recognized by the state for student growth on the 2019 EOG.
- 18 students in last year's 4<sup>th</sup>-7<sup>th</sup> grades qualified for the Duke TIP program from their 2019 EOG performance.
- The Academic Excellence committee is preparing a survey to gauge interest of potential high schoolers as well as interest in zero periods to facilitate academic clubs.

## **PUBLIC COMMENTS**

None

## **ADJOURNMENT**

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Will Weaver made the motion. Erik Giles seconded. Meeting adjourned at 7:29 pm, without objection.

Respectfully submitted,

A handwritten signature in black ink that reads "K Champion". The signature is written in a cursive, slightly slanted style.

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Kim Champion, Secretary