

December 2019 PSCS Board Meeting Minutes

December 9, 2019, 6:00 PM, Asbury Building
PSCS, 9300 Bob Beatty Rd, Charlotte, NC 28269

ROLL CALL

Board Members Present

- Abigail Jennings, Erik Giles, Will Weaver, Kim Champion, Sandy Knox (p)

Board Members Absent

- Barbara Ann Temple, Peter Blumenfeld, Jeanne Bryne

Administration Present

- Becky Friend, Erin McDonald, Randolph Lewis (phone)

Visitors

- None

CALL TO ORDER

Abigail Jennings established a quorum and called the meeting to order at 6:09 pm.

PREVIOUS MINUTES

There were no notable discussion or motions.

Will Weaver made a motion to approve previous meeting minutes.

Kim Champion seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote; the motion passed unanimously.

FINANCE COMMITTEE

Abigail Jennings presented the October 2019 Financial Summary. Kim Champion made a motion to approve the October Financial Summary. Will Weaver seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote; the motion passed unanimously.

Abigail Jennings presented the November 2019 Financial Summary. Erik Giles made a motion to approve the October Financial Summary. Will Weaver seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote; the motion passed unanimously.

Abigail shared and reviewed our 5 Year financial history statement, the revised budget versus the pending budget, the bond timeline as well as other BB&T documents.

Discussion occurred around re-engaging the architects to revise the plans for the middle and high school expansion.

Erik Giles made a motion to proceed with re-engaging the architects to revise middle and high school expansion. Kim Champion seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote; the motion passed.

GOVERNANCE COMMITTEE

Abigail Jennings presented and reviewed the revision to the Employee Benefits Policy. Erik Giles made a motion to approve the revision. Will Weaver seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote; the motion passed unanimously.

Abigail shared, reviewed and facilitated discussion regarding the TSERs withdrawal liability and options moving forward.

Erik shared and reviewed the results of Mid-Year Director evaluation.

DIRECTOR REPORTS

Advancement - Erin McDonald reported:

- School generated income is on target through these initiatives:
 - Reach for the Trees donations continue to come in bringing us closer to our goal.
 - Snowman Shoppe will start next week which provides students an opportunity to make a holiday craft as a gift.
 - Class Photos are above goal, and the photos are beautiful. Thank you to Shannon Arney and all the volunteers who helped make this possible.
 - Gear Sales are above goal
 - Next session of camps and athletics will be rolled out in January.
- We've had six teachers accepted to be speakers for this year's Fresh Take Conference.
- Gearing up for our next float for the 2020 St Patrick's Day Parade. This is a wonderful marketing for the school and a great community effort.
- Staff holiday party is being hosted by Abigail, Randolph, and Erin next weekend at Erin's home.

Facilities - Randolph Lewis reported:

- New cleaning service began on December 1, 2019.
- Several floors were stripped and waxed over Thanksgiving break. Thank you to Alex Rodriguez for his help.
- Troubleshooting some wifi issues that have been occurring.
- Adjusted motion sensor per Fire Marshall's request.
- Structural engineer inspection Ashbury after Fed Ex truck incident. No structural damage was found.

Operations - Becky Friend reported:

- Students and staff will begin winter break on December 18, 2019 and therefore payroll will also occur on December 18, 2019.
- Academically we are on track. Mid-year benchmarks will begin in January.
- Four teachers were recognized by the state for student growth on the 2019 EOG.
- 18 students in last year's 4th-7th grades qualified for the Duke TIP program from their 2019 EOG performance.
- The Academic Excellence committee is preparing a survey to gauge interest of potential high schoolers as well as interest in zero periods to facilitate academic clubs.

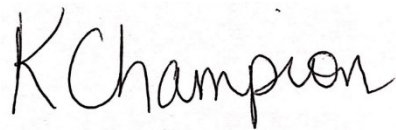
PUBLIC COMMENTS

None

ADJOURNMENT

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Will Weaver made the motion. Erik Giles seconded. Meeting adjourned at 7:29 pm, without objection.

Respectfully submitted,

A handwritten signature in black ink that reads "K Champion". The signature is written in a cursive, slightly slanted style.

Kim Champion, Secretary