

# June 2017 PSCS Board Meeting Minutes

June 12th, 2017, Asbury Park Grove, PSCS

## **ROLL CALL**

- Board Members Present
  - Erik Giles, Kim Champion
  - Peter Blumenfield, Abigail Jennings (on phone)
- Honorary Trustee Present
  - Mary Coppola
- Board Members Absent
  - Mark Barney, Sandy Knox
- Administration
  - Becky Friend, Randolph Lewis, Erin McDonald
- Faculty / Staff
  - Kelley Hood
- Parents / Guests
  - Will Weaver

## **CALL TO ORDER**

Vice-chair Erik Giles established a quorum and called the meeting to order at 6:17 pm.

## **PREVIOUS MINUTES**

There were no notable discussion or motions.

Kim made a motion to approve previous meeting minutes.

Abigail seconded the motion.

Erik Giles called for any additional questions or comment; there were none.

Erik Giles called for a vote, the motion passed unanimously.

## **FINANCIAL REPORTS**

### May Financial Statements

Erik Giles presented the May Financial Statements

- Profit and Loss Statement
- Balance Sheet

- Budget to Actual Review

There were no significant discussions or motions related to these data.

Kim Champion made a motion to approve the May financial reports.

Abigail Jennings seconded the motion.

Erik Giles called for any additional questions or comment; there were none.

Erik Giles called for a vote, the motion passed unanimously.

## Life Insurance Benefit

Erik Giles presented the life insurance benefits. Cost \$1075 to school. Will provide \$20,000 life insurance to full time employees.

Kim Champion made a motion to approve the May financial reports.

Abigail Jennings seconded the motion.

Erik Giles called for any additional questions or comment; there were none.

Erik Giles called for a vote, the motion passed unanimously.

## GOVERNANCE REPORT

### July Retreat/July Board Meeting

Abigail suggested that the July Board Meeting will occur after the July Retreat from 2-6 pm on July 12th.

### 2017-18 Board Meeting Dates

Board Meetings for the 2017-2018 school year will occur on the third Monday of each month at 6 pm.

### Board Report & Community Survey

Abigail is working on creating board and community survey and will share for input and then share with school community.

## FACILITIES AND MAINTENANCE COMMITTEE REPORT

Peter Blumenfeld reported a quote for stairs/ramps and covered canopy. Drawings are being worked on and submitted to view in the next week or two. Trailers can be delivered prior to permit.

NCDOT will come out and do tree trimming and work on turn lane. Peter will call to obtain update to share at next meeting.

## **DIRECTORS' REPORTS**

### **Facilities and Maintenance**

Randolph Lewis reported,

- VCT work this summer in barn and in Croft
- Summer is an opportunity to conduct some other tasks (moving classrooms, landscaping, painting, etc...)
- Getting classrooms ready for summer camps
- Removed dead tree on Croft property
- Davis Alarm Panel-materials cost reduced and getting recommendations from electrical engineer
- AT&T-fiber being brought to Asbury. Talking to electricians to get building ready
- Asplundh per DUKE energy need honored request to take trees down after school was out. Receiving free mulch.
- Davis House health inspection went well. Minor items to address.
- Successful lockdown drill
- Erik spoke about outsourcing some electrical work for Asbury needed for eRate project.

### **Community Report**

Erin McDonald reported,

- 5th Annual Art Spring on 5/20/17 brought in over \$12,000
- 1st PSCS 5th grade graduation and dance
- Successful Field Day
- Yearbooks distributed. Will have yearbook committee next year.

### **Academics Report**

Becky Friend reported,

- Summative disciplinary tabled to next meeting
- Summative mClass, MAP and EOG is not verified and will be shared next month
- Confident we will meet 8-10 pt growth on composite score (EOG).

## **SCHOOL IMPROVEMENT PLAN**

Kelley Hood reported that the staff approved the 2 year SIP on Friday. Kelley shared the last two goals (strategies and action steps) which were not shared with the board previously.

## **CLOSED SESSION**

At 6:46 pm, Kim Champion made a motion to move into closed session to discuss privileged information; Abigail Jennings seconded.

At 7:56 pm, Abigail made a motion to move out of closed session; Erik seconded.

Erik Giles called for any additional questions or comment; there were none.

Erik Giles called for a vote regarding employee contracts for 2017-18, the motion passed unanimously.

## **ADJOURNMENT**

Erik Giles called for any further comment or discussion and hearing none requested a motion to adjourn. Kim Champion made the motion.

Meeting adjourned at 7:57 pm, without objection.

Respectfully submitted,

*Kim Champion*

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Kim Champion, Board Trustee