

May 2019 PSCS Board Meeting Minutes

May 20, 2019, 6:00 PM, Asbury Building

ROLL CALL

Board Members Present

- Abigail Jennings, Erik Giles (p), Kim Champion, Will Weaver, Barbara Ann Temple, Ananth Nilakantan, Sandra Knox (p), Glenn Hendry (p)

Board Members Absent

- Peter Blumenfeld

Administration

- Becky Friend, Randolph Lewis (p), Erin McDonald (p)

Visitors

- Tristan Teasley, Jeanne Bryne

CALL TO ORDER

Abigail Jennings established a quorum and called the meeting to order at 6:01 pm.

PREVIOUS MINUTES

There were no notable discussion or motions.

Barbara Ann Temple made a motion to approve previous meeting minutes.

Will Weaver seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote, the motion passed unanimously.

GOVERNANCE REPORT

Erik Giles, Governance Committee Chair reported:

Marketing Policy: The Marketing Policy was shared with the Board.

Erik Giles made a motion to approve the revisions to the Marketing Policy. Will Weaver seconded the motion. Abigail Jennings called for any additional questions or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

Nepotism Policy: Required revisions to the Nepotism Policy were shared with the Board.

Will Weaver made a motion to approve the Nepotism Policy. Barbara Ann Temple seconded the motion. Abigail Jennings called for any additional questions or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

Trustee Election:

Ananth Nilakantan made a motion to approve Jeanne Bryne as a new trustee and re-elect Kim Champion and Peter Blumenfeld. Barbara Ann Temple seconded the motion. Abigail Jennings called for any additional questions or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

Abigail Jennings thanked Glenn Hendry for his service on the Board as he will be ending his term on 6/30/19.

Election of Officers:

Abigail Jennings-Chair

Erik Giles- Vice-Chair

Ananth Nilakantan-Treasurer

Kim Champion- Secretary

Barbara Ann Temple made a motion to approve the Election of Officers. Sandy Knox seconded the motion. Abigail Jennings called for any additional questions or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

Abigail reported the Committee and Task Force chairs as follows:

Governance: Erik Giles

Finance: Ananth Nilakantan

Academic Excellence: Kim Champion

Facilities Task Force: Peter Blumenfeld

Marketing Task Force: Barbara Ann Temple

Board Planning Retreat/June Meeting:

The Board Retreat will be held on June 20th at 2:00 pm. The June Board Meeting will be held following the retreat.

FINANCE COMMITTEE

Ananth Nilakantan, reported:

April 2019 Financial Statement: The April 2019 Financial Statement was presented.

Encouraging corporate sponsors to ensure good end of year position.

Will Weaver made a motion to approve the April 2019 Financial Statement. Kim Champion seconded the motion. Abigail Jennings called for any additional questions or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

2019-2020 Budget: The 2019-2010 Budget was presented to the Board for approval.

Kim Champion made a motion to approve the 2019-2020 Budget. Barbara Ann Temple seconded the motion. Abigail Jennings called for any additional questions or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

Audit Contract: The Audit Contract was presented to the Board for approval.

Ananth Nilakantan made a motion to approve the Audit Contract. Will Weaver seconded the motion. Abigail Jennings called for any additional questions or comments; there were none. Abigail Jennings called for a vote, the motion passed unanimously.

ACADEMIC EXCELLENCE REPORT

Kim Champion reported:

NC Check In: The results of the last NC Check In were shared with the board. Administration and other stakeholders are in the process to determine if the NC Check Ins will be utilized again next year.

FACILITIES TASK FORCE REPORT

Abigail Jennings reported:

Middle School: We are still waiting for the permit to be released from NCDOT in order to move forward.

DIRECTORS' REPORTS

Facilities Report

Randolph Lewis reported:

- Termination letter sent to AT&T effective on July 1st.
- Gaga Ball Pit has been completed and the students are enjoying it. Special thanks to Renfrow Industrial, Lowes, Eric Fiel, Neal McLester, and Michele Inhofer.
- Campus tree work was performed to address safety issues.
- Davis House sprinkler inspection went well.
- Paver installation will occur in the next few weeks. Thank you to Erik Giles and the TIAA Cref crew for their assistance.

Advancement & Community Report

Erin McDonald reported:

- World Bee Day was celebrated May 20th.
- Lottery and Enrollment: Enrollment is ongoing, working hard to fill seats.
- Yearbook Orders are out and in the process of being completed.
- PSCS was represented at the Whitewater Center during the TUCK Festival.
- 5th graduation will be the last day of school.

- Field Day will be held on June 5th.
- A matching gift has been offered by an anonymous donor to match all donations by June 30th up to \$10,000. Please consider making a donation.
- Art Spring will be held on Saturday, June 1st from 2-6pm.

Operations Report

Becky Friend reported:

- Lockdown drill is planned and will follow the safety plan.
- School year finishes in 13 days
- EOG testing begins on Friday, May 25th.
- Employment Audit was successful.
- New Teacher Audit will be occurring shortly and anticipating a positive outcome.
- Performance Framework will be completed shortly as well.

PUBLIC FORUM

Tristan Teasley asked if administration is aware of non-returning students and if follow-up is done by the administration. Becky responded that the administration is aware of student attendance intentions and follow-up is done with families who are not returning. Mr. Teasley also inquired about the minutes on the website. Abigail explained board minutes are posted after board approval, which is generally the week after the following month's meeting.

CLOSED SESSION

The board entered into Closed Session at 6:40 pm, upon a motion being made by Abigail Jennings, seconded by Will Weaver and confirmed via roll call vote of all board members present pursuant to North Carolina General § 143-318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

The board ended Closed Session and entered into Open Session at 6:44 pm upon a motion being made by Barbara Ann Temple, seconded by Will Weaver and confirmed via roll call vote of all Board members present.

Will Weaver called for a motion to approve Becky Friend's contract for the 2019-2020 School Year. Barbara Ann Temple seconded the motion.

ADJOURNMENT

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Barbara Ann Temple made the motion. Kim Champion seconded the motion. Meeting adjourned at 6:45 pm, without objection.

Respectfully submitted,

A handwritten signature in black ink that reads "K Champion". The signature is written in a cursive, slightly slanted style.

Kim Champion, Secretary

