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PO Box 95, Cornelius, NC 28031 - 9200 Bob Beatty Road, Charlotte, NC 28269 - 704.236.9610

**Minutes of the Pioneer Springs Community School
Board of Trustees Meeting
February 24th, 2015 - 7:55-8:32 pm**

Location: Pioneer Springs Community School, Croft Schoolhouse

In Attendance:

Board members present:

Abigail Jennings (Chairman)
Erik Giles (Vice-chair, Treasurer)
Kristin Clewell (Secretary)
Mary Coppola
Sandy Knox

Others in Attendance:

Laura Mock (Director)
Wendy Britt (EC/Assistant Director)
Kristen Krabath (Registrar)
Randolph Lewis (Founding Director)
Erin McDonald (Founding Director)
Mike DiFabion (Guest)

Established a quorum, Abigail called meeting to order at 7:55. Start of Board Meeting was delayed due to the board's preparation and practice for lottery day.

Erik introduced Mike DiFabion as a potential board member. Mike owns DiFabion Remodeling and is interested in teaching building skills at schools. He is interested in learning more about PSCS, has experience as board member and fundraising.

Sandy made a made motion to approve January 2015 minutes, Mary seconded, all in favor.

Financials

Erik, Consuela, and Abigail met and discussed Acadia's feedback regarding our budget and recommended to the board it would be preferable for our budget and Quickbook's accounts to replicate the same accounts used by ISIS, the system Acadia utilizes, which is required by the state. We are utilizing Quickbooks for the school's day to day operations and reporting, as the ISIS system cannot provide traditional Balance Sheets and Profit and Loss financial statements needed for planning and financial institutions. Sandy made a motion to approve January financials, Mary seconds, all in favor.

Facilities Update:

Davis House: The poor weather has impacted the sidewalk construction; the pit gravel is almost complete and the pavers will go in later as edging. Still need the final fire truck test

(weather also delayed this) before the building inspection can happen. Pruning (Mark Ropko assisted with this) and signage at Davis House completed. Two-inch conduit was placed under the sidewalk for eventual NCRen cable.

Red Barn: Working hard on the plans and financing for the new building. Final plans have not been received by PSCS from NCDOT. Also working on pricing for a modular unit and temporary locations available if needed for next year.

Torrence-Lytle: At the April Historic Landmark Commission meeting the financial situation will be discussed. Next week, Dr. Morrill and another HLC board meeting are coming to look at our current campus for next year.

Lead Paint: Matt Cook of the Health Department has approved the lead paint remediation at the Croft building. Davis House is fine.

Director's Report:

There is a 95% return rate of families intending to come back to PSCS next year. Dr. Medley said this is very high. Laura is planning a curriculum night for families to learn more about the PSCS teaching methods. Wendy Britt has accommodated well to her 1st month of full-time as our Assistant Director.

Mid-year Review of Annual Strategic Plan:

Abigail projected the plan onto the screen for all to see. Many items have been completed on the strategic plan, and we are on track to complete our remaining items.

After reviewing the Annual Strategic Plan, Mary Coppola requested that we remain vigilant on the removal of the dead tree in the HOA buffer. It was discussed that perhaps the HOA would split the cost of removing the tree in order to receive the letter needed for NCDOT regarding the Davis House driveway. Sandy will work with Randolph on communicating this to the HOA.

Abigail noted that according to the board's Strategic Calendar we will review the final lottery report and an Academic Excellence Progress report at next month's board meeting on March 31st 2015.

Kristin made a motion to adjourn, Sandy seconded, all in favor.

Adjournment at 8:32 pm February 24th, 2015

Minutes respectfully submitted by Kristin Clewell.



Kristin Clewell, Secretary



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**Minutes of the Pioneer Springs Community School
Board of Trustees Special Meeting
March 4th, 2015 - 6:31-7:35 pm**

Location: Pioneer Springs Charter School Campus

In Attendance:

Board members present:

Abigail Jennings (Chairman)

Erik Giles (Vice-chair, Treasurer)

Kristin Clewell (Secretary)

Mary Coppola

Sandy Knox

Others in Attendance:

Laura Mock (Director)

Kristen Krabath (Registrar)

By phone: Franklin Mock (School Attorney)

Established a quorum, Abigail calls meeting to order at 6:31.

Abigail opened the meeting stating the purpose of the special meeting was to officially validate the proceedings for the February 27th lottery, as well as amend the existing Lottery Policy for clarity. At the lottery there were several duplicate registrations entered into the system. The current lottery policy did not address duplicate registrations. After the lottery, Laura spoke to the Charter office and they highly recommended the PSCS board officially approve the administration of the lottery that occurred on February 27th with the board's decision to invalidate the second registrations. The NC State Charter Office also advised that the PSCS lottery results were official due to the duplicate registrations found only among the waitlist registrations, and none of the students with duplicate registrations were admitted.

Abigail projected current lottery policy on the screen for board to view. The board changed language of "applications" to "registrations," and also changed House Bill 250 to read North Carolina General Statutes Chapter 115C. The board also discussed language of "enrollment period" versus "application".

It was recommended by Franklin to invalidate 2nd registrations and only the 1st registration will count. Added the clause to policy, "Only one registration is allowed

per child." Also discussed and added that other types of inaccuracies will not cause lottery to be rerun.

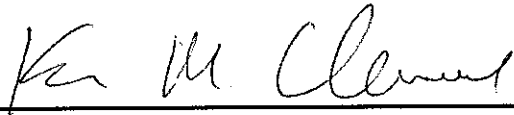
Erik made a motion to approve that only the 1st registration was valid in the lottery and the 2nd registration was determined to be invalid. Mary seconds, all in favor.

Mary made a motion to approve the updated Lottery Policy in regards to duplicate registrations. Erik seconds, all in favor.

Mary makes a motion to adjourn, Erik seconds, all in favor.

Adjournment at 7:35 pm

March 4th, 2015 Special Minutes respectfully submitted by Kristin Clewell.



Kristin Clewell, Secretary