



www.PioneerSprings.org

PO Box 95, Cornelius, NC 28031 - 9200 Bob Beatty Road, Charlotte, NC 28269 - 704.236.9610

**Board of Directors Meeting
September 30, 2014
6:30 Board Meeting
Pioneer Springs Community School
Croft Schoolhouse**

- 6:30 Welcome!
- Approve Minutes
- Financial Report
 - Policy Revision Approval – Employee Benefit Policy
 - Financial Report Updates
 - EC Teacher Need
 - Revised Budget Items
- Facility Update
 - Turn Lane Status
 - Construction Updates
- Academic Excellence Report
- Director's Report
 - Early Dismissal Discussion – (continued from last month)
 - Staff Changes
 - Staff Approvals
 - Open House Dates
 - Registration and Lottery Dates
- Strategic Planning
 - Finalize Plan
 - Create Action Plan
- Public Comments
- 10:00 Adjourn Meeting

Next board meeting: October 28, 2014



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**Minutes of the Pioneer Springs Community School
Board of Trustees Meeting
September 30th, 2014 – 6:30-9:26 pm**

Location: Pioneer Springs Charter School Campus

In Attendance:

Board members present:

Kristin Clewell (Secretary)

Mary Coppola

Abigail Jennings (Chairman)

Erik Giles

Sandy Knox

Others in Attendance:

Laura Mock (Director)

Randolph Lewis

Erin McDonald

Maggie Pozoroski (parent)

Michelle Church (parent)

Sara Birtalan (parent)

Meredith Angel (parent)

Established a quorum, Abigail calls meeting to order at 6:40.

Erik made a made motion to approve August 2014 minutes, Kristin seconds, all in favor.

Abigail discussed the resignation of board member Mark Barsoum, she had forwarded his letter of resignation to all board members. Abigail appointed Erik as Vice President until new members are found since Erik is also the Treasurer. Mary has agreed to step up as the chair of the Academic Excellence Committee.

Abigail displayed on the overhead screen the new New Employee Benefits Plan. The changes made to the policy included adding the company name for United Healthcare and that benefits are not active until 30 days after hire date. Kristin makes a motion to approve New Employee Benefits Plan, Erik seconds, all in favor.

Financials

Erik reported that Acadia has provided the 1st round of reports but as noted last month they do not match the previous format. Consuela (newly hired) has begun to

do QuickBooks data entry in order to do line by line comparison with Acadia's numbers. The financials will be tabled until next month until this data entry is completed.

Erik, Laura, and Wendy Britt (EC Coordinator) had a meeting to discuss EC needs; there are currently 20 students that require services. Needed to hire part time 3 day a week EC teacher.

The budget for substitutes needed to be increased from \$8,000 to \$16,000.

The amount of money the state pays the school per student was increased in the budget by Acadia.

Consuela will be paid \$400.00 per month for 12-month contract for bookkeeping and financial administrative assistance.

Facilities Update:

At the Davis House: 1st round of electrical and HVAC passed inspection, plumbing and framing will happen later this week, and sheetrock next week.

At the red barn grading will occur in 2 weeks. The architect has created a plan to use the space at the barn in such a way that a second building may not be necessary.

In regards to the turning lane, the surveying needs to be finished next, but waiting for the clearance for the surveyors to have access to the high security property.

Next month the board will approve the Facility Policy.

Maggie asked about the sidewalks, will be made of pea gravel.

Academic Excellence Committee:

This committee report will be tabled until next month due to Mark's resignation.

Sandy has agreed to chair the Governance Committee.

Director's Report:

Board discussed early dismissal for athletes. When Laura was researching and got advice from mentors, teachers, and board members, it was recommended not to put this into a formal policy. Laura does not recommend it is a formal policy; we are not a textbook/worksheet school and cannot recreate the experiences missed when not at school. Board discussed what is our primary goal and the fact that our mission would not support early dismissal for individual student. Board does not recommend early dismissal for students requesting more time for individual sport training.

Next board meeting will review school day policy.

4 open house dates coming up and will be held at Asbury Grove. This is posted on website.

Dependent on location availability (hopefully Asbury Grove), the lottery will be held on Friday February 27th and the lottery registration will be open between November 5th and February 6th- Erik made motion to approve, Mary seconds, all in favor.

Board reviewed the Lottery and Admission policy. The following changes were made and approved. "The Board of Trustees will annually establish the dates for open enrollment and the lottery." "At the end of the open enrollment a determination will be made as to whether a lottery will be required or if rolling enrollment will continue until all spots are filled." Sandy made motion to approve above changes, Erik seconds, all in favor.

Next month Laura will present next year's calendar.

Strategic Planning:

Abigail projected Strategic Plan draft onto screen and board added names beside each task to be completed. See completed form.

Website update-website is 95% complete. Currently testing Paypal account.

Abigail received school's 501C3 non-profit status.

Next week Abigail and Laura will attend the Leadership Institute.

There is a new law that states the state will pay for all Advanced Placement (AP) testing.

At 8:50 Kristin makes a motion to move into closed minutes to discussed privileged information about teachers and a student. Erik seconds, all in favor. Parents present leave the room.

At 9:25 Sandy makes a motion to move out of closed minutes, Kristin seconds, all in favor.

Adjournment at 9:26 pm

September 30th, 2014 Minutes respectfully submitted by Kristin Clewell



Kristin Clewell, Secretary