

# July 2020 PSCS Board Meeting Minutes

July 20, 2020, 6:00 PM,  
PSCS, 9300 Bob Beatty Rd, Charlotte, NC 28269  
Zoom Meeting

## ROLL CALL

Board Members Present

- Abigail Jennings, Will Weaver, Ananth Nilakantan, Barbara Ann Temple, Peter Blumenfeld, Jeanne Bryne, Erik Giles, Sandy Knox,

Board Members Present Absent

- Kim Champion

Administration Present

- Becky Friend, Erin McDonald,

Guests

- Margaret Anne Moose, Holly Shields

## CALL TO ORDER

Abigail Jennings established a quorum and called the meeting to order at 6:04 pm.

## PREVIOUS MINUTES

There were no notable discussions or motions. Peter Blumenfeld made a motion to approve the previous meeting minutes. Barbara Anne Temple seconded the motion. Abigail called for any additional questions or comments; there were none. Abigail called for a vote, the motion passed unanimously.

## GOVERNANCE COMMITTEE

Erik Giles presented the revised Document Retention Policy. Sandy Knox made a motion to approve the revised Document Retention Policy. Will Weaver seconded the motion. Abigail called for any additional questions or comments; there were none. Abigail called for a vote, the motion passed unanimously.

Abigail presented the 2020-21 Organizational Chart. Abigail then called for a motion to approve the 2020-21 Organizational Chart. Erik Giles made a motion to approve, and Jeanne Byrne seconded the motion. Abigail called for any additional questions or comments; there were none. Abigail called for a vote, the motion passed unanimously.

Abigail presented the 2020-21 Board Meeting Schedule. She noted that the meetings would continue on the third Monday of each month, unless there was a holiday conflict which was noted on the schedule. She then asked the Board of Trustees to review their bios and contact information for accuracy.

## **FINANCE COMMITTEE**

Ananth Nilakantan presented the June 2020 Financial Statement and Balance Sheet. Sandy Knox made a motion to approve the June 2020 Financial Summary and Balance Sheet. Will Weaver seconded the motion. Abigail called for any additional questions or comments; there were none. Abigail called for a vote, the motion passed unanimously.

Abigail then requested a motion to approve the Title 1 Fund Application. Barbara Anne Temple made a motion to approve the Title 1 Fund Application. Sandy Knox seconded the motion. Abigail called for any additional questions or comments; there were none. Abigail called for a vote, the motion passed unanimously.

## **FACILITIES TASK FORCE**

Peter Blumenfeld provided a construction update. The middle school project is on track. He also shared we are having contractual issues with the architect working on the high school design. Peter will be working with Abigail and Sandy to determine the best course of action.

## **DIRECTOR REPORTS**

### **Advancement**

Erin McDonald reported:

- Summer Solstice virtual challenge a success.
- We held our 8th Grade Graduation was a family drive-thru with lots of love showered on our 8th graders. Big thanks to all the volunteers who made it possible.
- Enrollment going well. Currently exceeding projections.
- Social media posts are going strong.
- Supply lists going out next week.
- Website is being updated. New Remote Learning page for links, details, and FAQ.
- New videos coming to Youtube.

### **Operations**

Becky Friend reported:

We will begin our 2020-21 school year with our first 6 weeks remotely, and will decide our next step based on data.

Our staff is adaptive, creative, amazing and ready for remote learning. Becky shared how pleased she is with the staff for this year.

95% retention rate among staff last year.

Sandy Knox asked how EC services would be handled remotely, and Becky shared this would be handled the same as when we went remote in the Spring. Erik Giles asked how the teacher planning time before school begins would be handled. Becky reported that they are ready, our teachers know the plan, and have provided feedback along the way.

## **PUBLIC COMMENTS**

None

## **ADJOURNMENT**

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Erik Giles made the motion. Meeting adjourned at 6:39 pm, without objection.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Abigail Jennings', written in a cursive style.

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Abigail Jennings, Chairperson

