

May 2020 PSCS Board Meeting Minutes

May 18, 2020, 6:00 PM,
Asbury Building
PSCS, 9300 Bob Beatty Rd, Charlotte, NC 28269
Zoom Meeting

ROLL CALL

Board Members Present

- Abigail Jennings, Will Weaver (p), Kim Champion (p), Ananth Nilakantan (p), Barbara Ann Temple (p), Peter Blumenfeld (p), Jeanne Bryne (p), Erik Giles (p), Sandy Knox (p)

Administration Present

- Becky Friend(p), Randolph Lewis (p), Erin McDonald (p)

CALL TO ORDER

Abigail Jennings established a quorum and called the meeting to order at 6:11 pm.

PREVIOUS MINUTES

There were no notable discussions or motions.

Peter Blumenfeld made a motion to approve the previous meeting minutes.

Sandy Knox seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote, the motion passed unanimously.

GOVERNANCE COMMITTEE

Erik Giles led tonight's Annual Board Meeting by sharing Barbara Ann Temple and Will Weaver have agreed to remain on the board for a second term.

Abigail Jennings made a motion to approve Barbara Ann Temple and Will Weaver's second board term. Erik Giles seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote, the motion passed unanimously.

Election of Officers are as follows:

2020-2021 Board Officers

Chair. Abigail Jennings

Vice President: Erik Giles

Treasurer: Ananth Nilakantan

Secretary: Kim Champion

Members At Large: Will Weaver, Barbara Ann Temple, Peter Blumenfeld, Jeanne Bryne, Sandy Knox

Will Weaver made a motion to approve the 2020-2021 Board Officers. Erik Giles seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote, the motion passed unanimously.

Erik Giles announced the 2020-2021 Committee and Task Force Chairs

2020-2021 Committee and Task Force Chairs

Governance - Erik Giles

Academic Excellence Committee- Jeanne Bryne

Finance Committee- Ananth Nilakantan

Marketing Task Force- Barbara Ann Temple

Facilities Task Force- Peter Blumenfeld

Abigail Jennings announced 2020-21 Advisory Council

2020-21 Advisory Council

Bill Ingram, HomeTrust Bank (finance expertise)

Kate Thomas, Wilkes University (marketing expertise)

Kathryn Bentley, Educator (early childhood education expertise)

Libby Withrow, Educator (upper school expertise)

Additionally, Erik Giles shared:

- Becky has revised the Employee Handbook that will be up for approval at the next board meeting once the Governance Committee reviews.
- Due to current COVID circumstances, the usual Annual Board Retreat will not be held. However, a plan will be put in place to complete goal setting.
- Board Evaluation will be sent out and needs to be completed within the next couple of weeks in order to be reviewed during June Board Meeting

FINANCE COMMITTEE

Ananth Nilakantan presented the April 2020 Financial Statement and Balance Sheet. Peter Blumenfeld made a motion to approve the April 2020 Financial Summary and Balance Sheet. Jeanne Bryne seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote, the motion passed unanimously.

Ananth Nilakantan presented the 2020-2021 Budget. Erik Giles made a motion to approve the 2020-2021 Budget. Barbara Ann Temple seconded the motion.

Abigail called for any additional questions or comments; there were none.

Abigail called for a vote, the motion passed unanimously.

Abigail Jennings provided updates regarding the PPP Loan as well as the Bond. Updates regarding "Cash on Hand" were also provided by Abigail Jennings.

Information regarding the TEFRA Hearing was provided by Abigail Jennings.

FACILITIES TASK FORCE

Peter Blumenfeld provided a construction update and timeline.

MARKETING TASK FORCE

Barabara Ann Temple presented the 2020-2022 Marketing Plan.

DIRECTOR REPORTS

Advancement

Erin McDonald reported:

- Week-long staff appreciation was a success.
- Planning 5th grade and 8th grade End of Year Celebrations are underway.
- Plans for amended Field Day activities have been made.
- Virtual Tours are being made to help with marketing.
- A plan is being devised to take advantage of our Associates' knowledge and passion during the summer months.
- Yearbook editing is in process as yearbook sales are being extended.

Facilities

Randolph Lewis reported:

- Filing of Erate documents are complete
- PIA review was successful.
- Preparing for trailer removal.
- Preparation and planning for June Teacher Workdays is being done as well as for the pick up of personal belongings by students.

Operations

Becky Friend reported:

- Last day of school is May 29, 2020.
- Due to recent legislature, five remote instructional days need to be added to the current 2020-2021 calendar. Becky proposed reallocating four of the five teacher workdays as remote instructional days (10/29, 10/30, 3/4, 3/5). Additionally, move the current May 17th Workday to May 21st and reallocate it as a remote instructional day.

Barbara Ann Temple made a motion to approve the Revised 2020-2021 Calendar. Sandy Knox seconded the motion. Abigail called for any additional questions or comments; there were none. Abigail called for a vote, the motion passed unanimously.

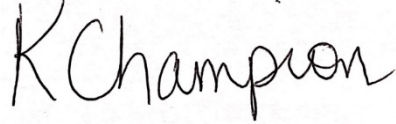
PUBLIC COMMENTS

None

ADJOURNMENT

Abigail Jennings called for any further comment or discussion and hearing none requested a motion to adjourn. Sandy Knox made the motion. Kim Champion seconded. Meeting adjourned at 7:07 pm, without objection.

Respectfully submitted,

A handwritten signature in black ink that reads "K Champion". The signature is written in a cursive, slightly slanted style.

Kim Champion, Secretary

